



STATE OF DELAWARE
THE COURTS OF THE JUSTICES OF THE PEACE
820 NORTH FRENCH STREET, 11TH FLOOR
WILMINGTON, DELAWARE 19801

NORMAN A. BARRON
CHIEF MAGISTRATE

TELEPHONE: (302) 571-2485

POLICY DIRECTIVE 80-014

TO: ALL JUSTICES OF THE PEACE, STATE OF DELAWARE
ALL SUPPORT PERSONNEL, JUSTICE OF THE PEACE COURTS

FROM: NORMAN A. BARRON
CHIEF MAGISTRATE

DATE: SEPTEMBER 24, 1980

RE: CASHING OF PERSONAL CHECKS

Effective upon receipt of this Directive, all Justices of the Peace and support personnel will be permitted to cash personal checks from the Court's change fund provided:

1. The check is for an amount not exceeding twenty (20) dollars; and
2. The cashing of such checks is related to one's employment duties.

This Directive will permit a clerk, for example, who forgot to bring sufficient cash to work and who needs a small amount of money for a meal during normal working hours or for transportation to her residence following her normal working hours to cash a check from the Court's change fund in an amount not to exceed the limit set above. It is promulgated as a courtesy to all employees and reflects a trust which we have in said employees. It is, of course, expected that every check so cashed shall be honored.

4/17/90
Rescinded
See PD 90-001

While I do not foresee such a case, disciplinary action will follow any case where a check is not so honored. Additionally, such an incident shall jeopardize the continuation of the policy set forth herein.

This Policy Directive supercedes the Memorandum from James J. Horgan dated August 19, 1976 which is hereby rescinded.

NAB:pm

cc: The Honorable Daniel L. Herrmann
Arthur R. Carello
Files